January 10, 2024

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| Consultant’s Name Consultant’s Address | **Notice to Proceed** **Date:**  |
| RE: | **Original Contract or Supplemental Agreement No. XX****Contract No.** **XXXXX**State Project No.XXXXXXF.A.P. No. XXXXXProject NameRoute: XXXXXXXXXX Parish |

Dear Mr./Ms. XXXX:

Please consider this your Notice to Proceed (NTP) on the above captioned Contract. All work should be completed by \_\_\_\_\_\_\_\_\_\_\_.

The delivery schedule for all project deliverables will be established by the Project Manager.

If you have any questions or comments, please contact**XXXX at XXXXXX.**

Sincerely,

PROJECT MANAGER’S NAME

XX: xx

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| c: | Paulette Territo, Consultant Contract Services AdministratorDistrict Administrator [Name of DA]Financial Services SectionFHWA (For Information Only) Not for State Only Funds |